

2020 CARES ACT MINI-GRANT
for Providers of Supportive Services for Older Adults
Background and Eligibility Criteria APPLICATION FORM

Background

The Coronavirus Aid, Relief, and Economic Security (CARES) Act, signed into law March 27, 2020, provides additional funding to states, territories and tribes for the various programs authorized by the Older Americans Act (OAA) of 1965. CARES Act funds will help strengthen services that support the health, safety, and independence of older adults and adults with disabilities challenged by the coronavirus (COVID-19) public health emergency.

To help support the great dedication and drive shared by our friends and community partners, Southern Maine Agency on Aging will serve as a pass-through agent, helping to disseminate CARES funds by making one-time Mini-Grants to organizations delivering vital support services to vulnerable residents of York and Cumberland Counties.

Funds will be distributed through a competitive, grant application process. Organizations may apply for one-time grants of up to \$7,500.

If you represent a community-based organization serving older or disabled Mainers, or their caregivers, that has: seen a significant increase in demand for your services, lost revenue due to closure, lost an ability to fundraise, or have identified financial challenges in returning to full operations post-pandemic, you may be eligible to apply.

Eligibility

The following groups are eligible to apply for a CARES Act Mini-Grant:

- Community-based organizations in York & Cumberland counties serving older Mainers, adults with disabilities, and/or caregivers.
- Programs that are at risk of closure and/or are struggling to manage increased demand due to COVID-19.
- Organizations providing services that meet essential needs including, but not limited to: adaptive equipment, heating and/or cooking fuel, services that mitigate social isolation, home modification/repair, transportation, grocery shopping, and in-home support such as homemaking and personal care.

Priority

Priority will be given to organizations that address the needs of the underserved, underrepresented, and/or rural populations.

Amount

- Grants will be awarded up to \$7,500.
- All applications must provide a brief budget to justify all mini-grant award expenses.

Timeframe

- Applications are due by 5:00pm on June 30th.

- Award notices will be announced July 15. Funds will be disbursed late July.
- Funding period runs 8/1/2020-1/31/2021.
- Funds can be used for expenses that have already been accrued during the COVID crisis, with documentation and receipts provided.

Reporting

- Basic data reporting at the end of 6-months will be expected as a means of capturing the community impact of CARES Act funding.
- Reporting requirements will include at a minimum: 1) How many unduplicated clients were served and 2) How many “units of service” were provided during the grant period.
- Please indicate in your application how you will measure success, including: 1) what metrics you currently collect; 2) your ability to report on such metrics; and 3) how you define a unit of service.

2020 CARES ACT MINI-GRANT APPLICATION FORM

A. GENERAL INFORMATION

A. Organization Name: _____

B. Address: _____

C. Contact Person & Title: _____

D. Telephone No.: _____

E. Email Address: _____

F. Organization Website: _____

G. Grant Amount Requested: _____

B. NARRATIVE –

In two pages or less (minimum 11pt font), please list and address the following questions:

1. Project Overview: a. Describe the programs and services that you will provide to older adults and explain how they have been impacted by COVID 19. b. How does your program address community needs? c. Include program goals and estimated number of clients to be reached.
2. Please explain how this funding would help you return to previous levels of service, maintain current levels of service, increase levels of service, or any combination?
3. Measuring Success: a. explain how success and effectiveness of your project will be measured b. how will you define a “unit of service”, and how will data be tracked, and documented.
4. Please provide a basic budget breakdown describing how the funds will support your program. Please be as specific as possible.
Example:
Social Worker Staff: 50 hours @ \$25/hr = \$1,250
PPE/ Cleaning Supplies: \$4,000
Hiring paid drivers/labor: 2 staff @ 10 hrs/week @ \$15/hr. for 15 weeks = \$2,250
5. Is there anything else you would like to add about your project?

To apply, please submit the “2020 CARES Act Mini-Grant Application Form” by 5:00pm June 30th. Complete applications may be sent to info@smaaa.org.